

**RULES  
OF  
THE STATE BOARD OF ARCHITECTURAL  
AND ENGINEERING EXAMINERS**

**CHAPTER 0120-1  
REGISTRATION REQUIREMENTS AND PROCEDURES**

**TABLE OF CONTENTS**

0120-1-.01	Definitions	0120-1-.14	Examinations - Engineer, Engineer intern
0120-1-.02	Applicability	0120-1-.15	Examinations - Architect
0120-1-.03	Residency Requirements	0120-1-.16	Examinations-Landscape Architect
0120-1-.04	Applications - General	0120-1-.17	Postponement of Examinations-General
0120-1-.05	Applications - Engineer	0120-1-.18	Repealed
0120-1-.06	Applications Engineer intern	0120-1-.19	Postponement of Examinations-Engineer Intern
0120-1-.07	Applications - Architect	0120-1-.20	Reexamination - Engineer
0120-1-.08	Applications - Landscape Architect	0120-1-.21	Reexamination - Engineer intern
0120-1-.09	References	0120-1-.22	Reexamination - Architect
0120-1-.10	Education and Experience Requirements - Engineer	0120-1-.23	Reexamination - Landscape Architect
0120-1-.11	Education and Experience Requirements - Architect	0120-1-.24	Duplicate Certificates of Registration
0120-1-.12	Education and Experience Requirements - Landscape Architect	0120-1-.25	Renewal of Registration
0120-1-.13	Examinations - General	0120-1-.26	Fees for Transfer of Examination Grades
		0120-1-.27	Mailing Addresses

**0120-1-.01 DEFINITIONS.** As used in this Chapter:

- (1) "BOARD" shall mean the Tennessee Board of Examiners for Architects and Engineers created by Chapter No. 263 of the "Public Act of 1979".
- (2) "NCEES" shall mean the National Council of Examiners for Engineering and Surveying.
- (3) "NCARB" shall mean the National Council of Architectural Registration Boards.
- (4) "CLARB" shall mean the Council of Landscape Architectural Registration Boards.

**Authority:** T.C.A. §62-2-203(c). **Administrative History:** Original rule was certified May 3, 1974. Repeal and refiled October 2, 1978; effective January 29, 1979. Repeal and refiled January 14, 1980; effective February 28, 1980. Amendment filed December 9, 1991; effective January 23, 1992. Amendment filed January 19, 1995; effective April 4, 1995.

**0120-1-.02 APPLICABILITY.** Unless otherwise indicated, the provisions of this Chapter shall apply to all applicants for registration as an engineer, architect or landscape architect and for certification as an engineer intern.

**Authority:** T.C.A. §62-2-203(c). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997.

**0120-1-.03 RESIDENCY REQUIREMENTS.**

- (1) In order to be eligible to take an examination, an applicant must:
  - (a) Be a resident of Tennessee; or
  - (b) Have his principal place of business in Tennessee; or

(Rule 0120-1-.03, continued)

- (c) Be registered to practice in the state where he resides; or
- (d) Have passed the required examination for engineer intern certificate while a resident of Tennessee.

**Authority:** T.C.A. §§62-204 and 62-2-203. **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed October 15, 1986; effective November 29, 1986. Amendment filed March 13, 1997; effective May 27, 1997.

#### 0120-1-.04 APPLICATIONS - GENERAL.

- (1) Applications for registration are available upon request from the office of the Board; except, however, that applications for certification as an engineer intern may be obtained at various schools of engineering within the State of Tennessee.
- (2) Any application submitted which lacks required information or reflects a failure to meet any requirement will be held in "pending" status until satisfactorily completed within a reasonable period of time, not to exceed five (5) years from the date of application.
- (3) Any application submitted may be withdrawn; provided, however, that the application fee will not be refunded.

**Authority:** T.C.A. §62-2-203(c). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed June 10, 1982; effective July 26, 1982. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997.

#### 0120-1-.05 APPLICATIONS - ENGINEER.

- (1) An applicant for registration as an engineer shall submit with the application a nonrefundable application fee of thirty dollars (\$30.00). Upon notification to the applicant of approval to take any required examination(s), the applicant shall pay to the Board the cost of the current examination(s), administration of the examination(s) and scoring. An applicant who has passed the required examination(s) shall also pay a biennial registration fee of one hundred forty dollars (\$140.00) and shall receive a certificate of registration.
- (2) An applicant for registration as an engineer by comity shall pay a nonrefundable application fee of fifty-five dollars (\$55.00) and, if approved, a biennial registration fee of one hundred forty dollars (\$140.00) and shall receive a certificate of registration.
- (3) The deadline for receipt of applications from candidates who must be examined prior to registration as an engineer shall be determined annually by the Board after the Board receives notification from the NCEES of the dates of the examinations.

**Authority:** T.C.A. §§ 62-2-203(c), 62-2-301(a) and 62-2-404(b). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed January 29, 1987; effective March 15, 1987. Amendment filed October 21, 1992; effective December 5, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed February 26, 1999; effective May 12, 1999. Amendment filed May 20, 2004; effective August 3, 2004. Amendment filed March 9, 2007; effective May 23, 2007.

**0120-1-.06 APPLICATIONS - ENGINEER INTERN.**

- (1) An application for certification as an engineer intern shall be accompanied by a nonrefundable fee of fifty dollars (\$50.00). This fee shall entitle the applicant to take one (1) examination, and receive a certificate upon passing such examination and meeting the other legal requirements.
- (2) The deadlines for receipt of applications from candidates for certification as an engineer intern for the spring and fall examinations shall be set annually by the Board.

**Authority:** T.C.A. §§62-2-203(c), 62-2-402(b), and 62-2-404(c)(2). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed June 9, 1981; effective July 24, 1981. Amendment filed November 18, 1983; effective December 18, 1983. Amendment filed October 15, 1986; effective November 29, 1986. Amendment filed October 21, 1992; effective December 5, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997.

**0120-1-.07 APPLICATIONS – ARCHITECT.**

- (1) An applicant for registration as an architect shall submit with the application a nonrefundable application fee of thirty dollars (\$30.00). An applicant who has passed the required examination(s) shall also pay a biennial registration fee of one hundred forty dollars (\$140.00) and shall receive a certificate of registration.
- (2) An applicant for registration as an architect by comity shall pay a nonrefundable application fee of fifty-five dollars (\$55.00) and, if approved, a biennial registration fee of one hundred forty dollars (\$140.00) and shall receive a certificate of registration.

**Authority:** T.C.A. §§56-1-302(b), 62-2-203(c), 62-2-301(a), 62-2-307, and 62-2-504(e). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed June 9, 1981; effective July 24, 1981. Amendment filed November 18, 1983; effective December 18, 1983. Amendment filed November 28, 1984; effective February 12, 1985. Amendment filed October 15, 1986; effective November 29, 1986. Amendment filed October 21, 1992; effective December 5, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997. Amendment filed February 26, 1999; effective May 12, 1999.

**0120-1-.08 APPLICATIONS - LANDSCAPE ARCHITECT.**

- (1) An applicant for registration as a landscape architect shall submit with the application a nonrefundable application fee of thirty dollars (\$30.00). Upon notification to the applicant of approval to take any required examination(s), the applicant shall pay to the Board the cost of the current examination(s) and scoring. An applicant who has passed the required examination(s) shall also pay a biennial registration fee of one hundred forty dollars (\$140.00) and shall receive a certificate of registration.
- (2) An applicant for registration as a landscape architect by comity shall pay a nonrefundable application fee of fifty-five dollars (\$55.00) and, if approved, a biennial registration fee of one hundred forty dollars (\$140.00) and shall receive a certificate of registration.
- (3) The deadline for receipt of applications from candidates who must be examined prior to registration as a landscape architect shall be determined annually by the Board after the Board receives notification from the CLARB of the dates of the examinations.

(Rule 0120-1-.08, continued)

**Authority:** T.C.A. §§56-1-302(b), 56-1-302(h), 62-2-203(c), 62-2-307, 62-2-301(a), and 62-2-804(d) and (e). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed November 28, 1984; effective February 12, 1985. Amendment filed October 15, 1986; effective November 29, 1986. Amendment filed October 21, 1992; effective December 5, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997. Amendment filed February 26, 1999; effective May 12, 1999. Amendment filed March 14, 2005; effective May 28, 2005.

#### 0120-1-.09 REFERENCES.

- (1) References named in applications for registration must be acquainted with the technical ability of the applicant, but need not be residents of the State of Tennessee. A minimum of five (5) references for architect, engineer, landscape architect and interior designer applicants shall be submitted. References from relatives will not be considered.
- (2) Three (3) such references must be registered architects or engineers with registration and experience in the applicant's field(s) of experience; except, however, that applicants for registration as a landscape architect may use references who are registered engineers, architects or landscape architects.
- (3) A maximum of three (3) references shall be obtained from the employer listed by the applicant. References are required from both the applicant's current employer/supervisor and a past employer/supervisor (if applicable).
- (4) If a reference reply is uncomplimentary, derogatory, or unfavorable of the applicant, the applicant may be required to furnish additional references. If subsequent replies are unfavorable, the applicant will be scheduled for an interview with the Board for further consideration.

**Authority:** T.C.A. §§62-2-203(c) and 62-2-301(a). **Administrative History:** Original rule filed May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 9, 2007; effective May 23, 2007.

#### 0120-1-.10 EDUCATION AND EXPERIENCE REQUIREMENTS - ENGINEER.

- (1) (a) Accredited engineering programs. An engineering curriculum of four (4) years or more which is accredited by the Engineering Accreditation Commission (EAC) of the Accreditation Board for Engineering and Technology (ABET) (or its predecessor) may be approved by the Board as being satisfactory.
- (b) Nonaccredited engineering programs. An engineering curriculum of four (4) years or more which is a non-ABET accredited program shall be referred at the applicant's expense to a person or an entity approved by the Board and qualified to evaluate equivalency to an ABET accredited engineering program for evaluation and recommendation. If the curriculum for the degree at the time of the applicant's graduation is substantially equivalent to ABET accreditation requirements, the application shall be reviewed in accordance with the requirements for applicants holding engineering degrees from institutions which do not have ABET accredited engineering programs in consideration of the factors outlined below.
- (c) In reviewing applicants holding degrees from nonaccredited engineering programs, whether obtained in the United States or otherwise, which are substantially equivalent to degrees from ABET accredited programs, the Board may consider the following factors:

(Rule 0120-1-.10, continued)

1. Evidence of having obtained the statutory minimum acceptable progressive professional experience of a grade and character which indicates to the Board that the applicant may be competent to practice engineering, and
  2. At least five (5) references from individuals having knowledge of the applicant's technical competence as an engineer on projects of a grade and character which indicates to the Board that the applicant may be competent to practice engineering.
- (d) Applicants meeting the above requirements shall be reviewed by the Board for determination of eligibility for either the Fundamentals of Engineering examination or the Principles and Practice of Engineering examination or for registration by comity.
- (e) An engineering technology program, whether four (4) or two (2) years in length, is not considered by the Board to be an acceptable curriculum.
- (f) Master's degree programs. A master's degree program in engineering which is either accredited by the EAC of the ABET (or its predecessor) or offered by an institution with an ABET accredited undergraduate engineering program in the same discipline may be approved by the Board as being satisfactory. Applicants meeting this requirement shall be reviewed by the Board for determination of eligibility for the Principles and Practice of Engineering examination or for registration by comity.
- (2) In general, "progressive experience in the practice of engineering" consists of engineering experience which is supervised by a registered professional engineer. The Board may grant toward experience requirements for registration as an engineer one (1) year of credit for graduation with a Master's degree (or higher) in engineering from an approved curriculum or up to one (1) year of qualified experience obtained in an established cooperative education program, which is carried out within the framework of an approved engineering curriculum, and which has been approved by the Board.

**Authority:** T.C.A. §§62-2-203(c) and 62-2-401. **Administrative History:** Original rule filed May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed November 20, 1989; effective January 4, 1990. Amendment filed December 9, 1991; effective January 23, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997. Amendment filed July 19, 2002; effective October 2, 2002. Amendment filed March 14, 2005; effective May 28, 2005. Amendment filed March 9, 2007; effective May 23, 2007. Amendment filed December 18, 2007; effective March 1, 2008.

#### **0120-1-.11 EDUCATION AND EXPERIENCE REQUIREMENTS - ARCHITECT.**

- (1) For purposes of evaluating the education and experience of applicants for examination and registration as an architect, the Board will utilize the "Table of Equivalents" contained in Appendix "A" to Circular of Information No. 1, published in July 1983 by the National Council of Architectural Registration Boards (NCARB), except to the extent that such document conflicts with any applicable statute.
- (2) Accredited architecture programs. An architecture program which was accredited by the National Architectural Accrediting Board (NAAB) at the time of graduation, or graduation was not more than two (2) academic years prior to accreditation, may be approved by the Board as being satisfactory. For purposes of this paragraph, a state-supported school of architecture approved by the Tennessee Higher Education Commission is deemed to have an accredited degree curriculum.

(Rule 0120-1-.11, continued)

- (3) (a) Nonaccredited architecture programs. For purposes of T.C.A. §§62-2-501(2) and 62-2-502(b), an architectural curriculum of four (4) years or more which is a non-NAAB accredited program shall be referred at the applicant's expense to a person or entity approved by the Board and qualified to evaluate equivalency to an NAAB accredited program for evaluation and recommendation. If the curriculum for the degree at the time of the applicant's graduation is equivalent to NAAB accreditation requirements, the application shall be reviewed in accordance with the requirements for applicants holding architecture degrees from institutions which do not have NAAB accredited architecture programs in consideration of the factors outlined below.
- (b) In reviewing a non-accredited architectural curriculum, the Board may approve either an architectural curriculum of not less than four (4) years offered by a school of architecture as part of an architectural curriculum toward a NAAB accredited degree or its equivalent.
- (c) In reviewing applicants holding degrees from non-accredited architecture programs, whether obtained in the United States or otherwise, which are substantially equivalent to degrees from NAAB accredited programs, the Board may consider the following factors:
  - 1. Evidence of having obtained the statutory minimum acceptable practical experience in architectural work, and
  - 2. At least five (5) references from individuals having knowledge of the applicant's technical competence as an architect.
- (4) For purposes of Tenn. Code Ann. §62-2-501(3), an approved "architecture-related curriculum" is an architectural engineering or architectural engineering technology curriculum accredited by the Accreditation Board for Engineering and Technology (ABET).
- (5) Effective December 1, 1984, an applicant for the required examination for registration as an architect must have completed the Intern-Architect Development Program (IDP) of the NCARB prior to registration.
- (6) An applicant for registration by comity shall submit proof acceptable to the board of having obtained the practical experience in architectural work required by Tenn. Code Ann. §§ 62-2-501 and 62-2-502.
- (7) In general, "practical experience in architectural work" consists of architectural experience which is supervised by a registered architect and meets the requirements of Tenn. Code Ann. § 62-2-503.
- (8) Applicants meeting the above requirements shall be reviewed by the Board for determination of eligibility for either the Architect Registration Examination prepared by the National Council of Architectural Registration Boards or for registration by comity.

**Authority:** T.C.A. §§62-2-203(c), 62-2-501, 62-2-502 and 62-2-503. **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed February 26, 1999; effective May 12, 1999. Amendment filed July 19, 2002; effective October 2, 2002. Repeal and new rule filed March 14, 2005; effective May 28, 2005. Amendment filed March 9, 2007; effective May 23, 2007. Amendment filed December 18, 2007; effective March 1, 2008.

**0120-1-.12 EDUCATION AND EXPERIENCE REQUIREMENTS - LANDSCAPE ARCHITECT.** The education and experience requirements for applicants for registration as a landscape architect shall be

(Rule 0120-1-.12, continued)

those prescribed in *Tenn. Code Ann. §§62-2-801; 62-2-802 and 62-2-803*. All practical experience requirements must be completed prior to admission to the examination administered by the Board.

**Authority:** *T.C.A. §§62-2-203(c), 62-2-801, 62-2-802, and 62-2-803. Administrative History: Original rule filed May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed November 18, 1983; effective December 18, 1983. Amendment filed November 20, 1989; effective January 4, 1990.*

#### **0120-1-.13 EXAMINATIONS - GENERAL.**

- (1) Failure of an applicant to turn in a paper on every section of an examination for which the applicant is scheduled will result in failure of the entire examination, unless the applicant presents evidence satisfactory to the Board justifying such incompleteness.
- (2) If an applicant passes the required examination(s) and is not approved for registration, his application will be held pending. Such applicant may request to appear before the full Board at its next scheduled meeting.

**Authority:** *T.C.A. §62-2-203(c). Administrative History: Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed February 26, 1999; effective May 12, 1999. Amendment filed March 9, 2007; effective May 23, 2007.*

#### **0120-1-.14 EXAMINATIONS - ENGINEER, ENGINEER INTERN.**

- (1) The NCEES prepares the examinations administered to candidates for registration as an engineer or certification as an engineer intern. The use of materials, reference books, notes, calculators and equipment in such examinations shall be in accordance with instructions by the NCEES.
- (2) The passing score on both the "Fundamentals of Engineering" and "Principles and Practice of Engineering" examinations shall be determined by the NCEES and shall be reported as "pass" or "fail."
- (3) A candidate who passes either the "Fundamentals of Engineering" examination or the "Principles and Practice of Engineering" examination may retain credit for passing such examination indefinitely.
- (4) Any senior student applicant for certification as an engineer intern who fails to report for the required examination as scheduled must reapply for examination.

**Authority:** *T.C.A. §§62-2-203(c), 62-2-401(a) and 62-2-405. Administrative History: Original rule filed May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed November 18, 1983; effective December 18, 1983. Amendment filed January 29, 1987; effective March 15, 1987. Amendment filed December 9, 1991; effective January 23, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997. Amendment filed February 26, 1999; effective May 12, 1999. Amendment filed May 20, 2004; effective August 3, 2004. Amendment filed March 9, 2007; effective May 23, 2007.*

**0120-1-.15 EXAMINATIONS - ARCHITECT.** Examinations administered to candidates for registration as an architect will be prepared by the NCARB.

(Rule 0120-1-.15, continued)

**Authority:** T.C.A. §62-204. **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980.

**0120-1.16 EXAMINATIONS - LANDSCAPE ARCHITECT.** Written examinations prepared by CLARB will be offered to applicants for registration as a landscape architect.

**Authority:** T.C.A. §62-204. **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980.

**0120-1.17 POSTPONEMENT OF EXAMINATIONS - GENERAL.**

- (1) Any applicant who postpones an examination after the date on which the examinations are ordered (six (6) weeks prior to the examination date) shall pay a processing fee of twenty-five dollars (\$25.00) upon making a request to be rescheduled.

**Authority:** T.C.A. §62-2-203(c). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed October 21, 1992; effective December 5, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed February 26, 1999; effective May 12, 1999.

**0120-1.18 REPEALED.**

**Authority:** T.C.A. §62-2-203(c). **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Repeal filed October 15, 1986; effective November 29, 1986.

**0120-1.19 POSTPONEMENT OF EXAMINATIONS - ENGINEER INTERN.** Senior students applying for certification as an engineer intern may not postpone the scheduled examination.

**Authority:** T.C.A. §62-2-203. **Administrative History:** Original rule certified May 3, 1974. Repeal and new rule filed October 2, 1978; effective January 29, 1979. Repeal and new rule filed January 14, 1980; effective February 28, 1980. Amendment filed March 13, 1997; effective May 27, 1997.

**0120-1.20 REEXAMINATION - ENGINEER.**

- (1) The "Principles and Practice of Engineering" examination is graded as a whole. A candidate for registration as an engineer who fails the examination must retake the examination in its entirety.
- (2) The fee for reexamination shall be the cost to the Board of the current NCEES examination, administration of the examination and scoring.

**Authority:** T.C.A. §§ 62-2-203(c) and 62-2-405(c). **Administrative History:** Original rule filed January 14, 1980; effective February 28, 1980. Amendment filed June 9, 1981; effective July 24, 1981. Amendment filed November 18, 1983; effective December 18, 1983. Amendment filed November 28, 1984; effective February 12, 1985. Amendment filed January 29, 1987; effective March 15, 1987. Amendment filed December 9, 1991; effective January 23, 1992. Amendment filed March 9, 2007; effective May 23, 2007.



**0120-1-.21 REEXAMINATION - ENGINEER - INTERN.**

- (1) The "Fundamentals of Engineering" examination is graded as a whole. A candidate for certification as an engineer intern who fails the examination must retake the examination in its entirety.
- (2) The nonrefundable fee for reexamination shall be fifty dollars (\$50.00).

**Authority:** T.C.A §§62-2-203(c), 62-2-404, and 62-2-405(c). **Administrative History:** Original rule filed January 14, 1980; effective February 28, 1980. Amendment filed June 9, 1981; effective July 24, 1981. Amendment filed November 18, 1983; effective December 18, 1983. Amendment filed January 29, 1987; effective March 15, 1987. Amendment filed December 9, 1991; effective January 23, 1992. Amendment filed October 21, 1992; effective December 5, 1992. Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997. Amendment filed March 9, 2007; effective May 23, 2007.

**0120-1-.22 REEXAMINATION - ARCHITECT.**

- (1) Policy. Reexamination of candidates for registration as an architect will be permitted in accordance with the policy prescribed by the NCARB.

**Authority:** Tenn. Code Ann. §§62-2-203(c) and 62-2-504. **Administrative History:** Original rule filed January 14, 1980; effective February 28, 1980. Amendment filed November 18, 1983; effective December 18, 1983. Amendment filed October 15, 1986; effective November 29, 1986. Amendment filed February 26, 1999; effective May 12, 1999.

**0120-1-.23 REEXAMINATION - LANDSCAPE ARCHITECT.**

- (1) Policy. Reexamination of candidates for registration as a landscape architect will be permitted in accordance with the policy prescribed by the CLARB.
- (2) The fees for reexamination shall be as follows:

Individual Section(s)	\$75.00 plus the cost of the required section(s).
-----------------------	---

**Authority:** Tenn. Code Ann. §§62-2-203(c) and 62-2-804(e). **Administrative History:** Original rule filed January 14, 1980; effective February 28, 1980. Amendment filed November 28, 1984; effective February 12, 1985. Amendment filed October 15, 1986; effective November 29, 1986. Amendment filed December 9, 1991; effective January 23, 1992. Amendment filed March 14, 2005; effective May 28, 2005.

**0120-1-.24 DUPLICATE CERTIFICATES OF REGISTRATION.**

- (1) Upon written request from an architect, engineer, or landscape architect, accompanied by a fee of twenty-five dollars (\$25.00), a new certificate of registration to replace any lost, destroyed or mutilated certificate will be issued.
- (2) Upon written request from an engineer intern, accompanied by a fee of fifteen dollars (\$15.00), a new certificate to replace any lost, destroyed or mutilated certificate will be issued.
- (3) All replacement certificates issued pursuant to this rule will be marked "duplicate."

**Authority:** T.C.A §§62-2-203(c) and 62-2-305. **Administrative History:** Original rule filed January 14, 1980; effective February 28, 1980. Amendment filed November 18, 1983; effective December 18, 1983.

(Rule 0120-1-.24, continued)

*Amendment filed January 19, 1995; effective April 4, 1995. Amendment filed March 13, 1997; effective May 27, 1997.*

#### **0120-1-.25 RENEWAL OF REGISTRATION.**

- (1) All certificates of registration issued to engineers, architects and landscape architects are subject to biennial renewal (every two (2) years) in accordance with the provisions of *Tenn. Code Ann. §56-1-302(b)*.
- (2) An architect, engineer or landscape architect may renew a current, valid registration by submitting a renewal form approved by the board, the required renewal fee, and evidence of having completed the number of professional development hours (PDH's) required by rule 0120-5-.04.
- (3) Fees for biennial renewal of certificates of registration shall be as follows:

Engineer	\$140.00
Architect	\$140.00
Landscape Architect	\$140.00
- (4) The penalty fee for late renewal shall be in the amount of ten dollars (\$10.00) for each month or fraction of a month which lapses during the six (6)-month late renewal period before payment is tendered.
- (5)
  - (a) A registered certificate holder (over age 62) may place his certificate, if in good standing, in retirement status during the biennial license renewal cycle by filing a form designated by the Board. No fee shall be required. Such registrant shall renew his certificate by so notifying the Board.
  - (b) A registrant holding a retired certificate may refer to himself as an engineer, architect, landscape architect or registered interior designer, including on correspondence and business cards, but a holder of a retired certificate may not engage in or offer to engage in the practice of engineering, architecture or landscape architecture as defined by *T.C.A. §62-2-102*. Practice or offer to practice in violation of this subparagraph shall be considered to be misconduct and may subject the registrant to disciplinary action by the Board.
  - (c) A registrant holding a retired certificate may not engage in any activity constituting the practice or offer to practice of engineering, architecture or landscape architecture in the State of Tennessee without first notifying the Board, in writing, as to a change to "active" status and paying a biennial license renewal fee of one hundred forty dollars (\$140.00).

**Authority:** *T.C.A. §§62-2-203(c), (d) and 62-2-307(c).* **Administrative History:** *Original rule filed January 14, 1980; effective February 28, 1980. Amendment filed June 10, 1982; effective July 26, 1982. Amendment filed October 15, 1986; effective November 29, 1986. Amendment filed November 20, 1989; effective January 4, 1990. Amendment filed October 21, 1992; effective December 5, 1992. Amendment filed January 19, 1995; effective April, 1995. Amendment filed March 13, 1997; effective May 27, 1997. Amendment filed May 20, 2004; effective August 3, 2004. Amendment filed March 9, 2007; effective May 23, 2007.*

**0120-1-.26 FEE FOR TRANSFER OF EXAMINATION GRADES.** The fee for each requested transfer of architectural or landscape architectural grades to another state board shall be in the amount of twenty dollars (\$20.00).

(Rule 0120-1-.26, continued)

**Authority:** T.C.A. §§62-2-203(c), 62-2-506(b), and 62-2-806(b). **Administrative History:** Original rule filed November 20, 1989; effective January 4, 1990.

**0120-1-.27 MAILING ADDRESSES.**

- (1) A registrant or applicant for registration shall notify the Board in writing within thirty (30) days of any change in mailing address.

**Authority:** T.C.A. §§62-2-203(c) and 62-2-207. **Administrative History:** Original rule filed March 13, 1997; effective May 27, 1997.